

**REIMBURSABLE DETAIL**  
**Center for Tobacco Products**

The Center for Tobacco Products (CTP), Office of Science (OS) is offering a Detail opportunity for a **Supervisory Engineer GS-0801-14**. Applicants at the GS-13 and GS-14 levels are encouraged to apply. The Detail is available immediately for a period of 120 days. PHS Commissioned Corps Officers may apply. A temporary promotion may be considered.

**Bargaining Unit Status:** Non-Bargaining Unit

**Position:** Supervisory Engineer

**Office Location:** FDA  
Center for Tobacco Products  
Calverton Tower  
Beltsville, MD

**Opening Date:** **April 20, 2020**

**Closing Date:** **May 1, 2020**

**Area of Consideration:** **CTP/OS**

The Center for Tobacco Products offers a fast-paced, dynamic environment and an opportunity to work with dedicated, energetic people who really want to make a difference and improve public health. The position is ideal for someone who wants to have a critical role in the organization and would enjoy the challenge of handling a variety of assignments related to the regulation of tobacco products.

**Duties include:**

The selected employee will serve as the Supervisory Engineer in the Division of Product Science (DPS) that supports CTP's scientific review programs and activities. The duties may include:

- Reviews, plans, and prioritizes the review of products.
- Coordinates, directs, and leads applied research and the development of product standards on tobacco products.
- Leads a team of engineers in tackling difficult research and regulatory problems.
- Provides technical guidance in broad subject matter areas related to tobacco products.
- Consults with Center for Tobacco Products staff in the design of public health programs.
- Trains or coordinates the training of team members in methods of team building to accomplish tasks and projects.
- Serves as a scientific lead in developing rulemakings, guidance, and other policy documents.
- Serves as a FDA representative when interacting with industry representatives concerning market applications.
- Provides consultations and advice to the agency in areas of tobacco products as related to engineering and manufacture.

- Serves as scientific expert keeping up with literature and scientific developments regarding tobacco products; and communicates agency findings in public forums such as advisory committee meetings.
- Collaborates with other CTP staff in the design of public health programs to understand and incorporate the chemistry aspects in an integrated approach to disease or injury prevention. Partners with other government agencies and private organizations to accomplish programs objectives.
- Performs other duties as assigned.

**Desired Knowledge and Skills:**

- Knowledge of a wide range of principles, practices, techniques, current research developments and regulations relating to chemistry or similar expertise, such as would normally be acquired through completion of a degree in a field of engineering, or other appropriate combination of college education and professional experience.
- Knowledge of the engineering sufficient to not only adapt and modify projects but to independently plan and execute complex studies.
- Knowledge of the current developments in the field of engineering and relevant state-of-the-art procedures.
- Knowledge of computer database use to be able to maintain various records, perform advanced analyses, and to adapt available data to unusual or unexpected problems.
- Ability to manage projects and resources, the ability to meet project goals, and skill in planning and organizing the work of project teams to accomplish a variety of concurrent activities.
- Excellent organizational skills.
- Skill in working collaboratively.
- Excellent oral and written communication skills.

**Application Procedure:**

Supervisory concurrence should be obtained before you apply to this Detail. The Detail opportunity is open to all candidates at the GS-13 and GS-14 grade level or Commissioned Corps Officers.

Interested applicants should submit a copy of their resume, most recent copy of SF-50, and statement of interest via email to:

Rebecca Michele Martin  
Program Analyst  
Office of Management, Center for Tobacco Products, FDA  
[Rebecca.Martin@fda.hhs.gov](mailto:Rebecca.Martin@fda.hhs.gov)

and

Rachel Bartlebaugh  
Program Analyst  
Office of Management, Center for Tobacco Products, FDA  
[Rachel.Bartlebaugh@fda.hhs.gov](mailto:Rachel.Bartlebaugh@fda.hhs.gov)

Please submit a copy of your transcripts, if you are in a different series.  
Detail is reimbursable.  
Travel Expenses will not be paid.

**Candidates must express interest by May 1, 2020**

**\*This is not an official vacancy announcement under the Merit Promotion System**