REIMBURSABLE DETAIL/TEMPORARY PROMOTION OPPORTUNITY
CENTER FOR TOBACCO PRODUCTS

The Center for Tobacco Products, Office of Compliance and Enforcement (OCE) is offering a reimbursable, detail opportunity for period not to exceed 120 days. U.S. Public Health Service Commissioned Corps Officers are encouraged to apply.

Position:	Regulatory Counsel, GS-301-11/12
Bargaining Unit Status:	Bargaining Unit Position
Office Location:	FDA Center for Tobacco Products Office of Compliance and Enforcement **Division of Promotion, Advertising and Labeling** 10903 New Hampshire Ave. Bldg. 75 Silver Spring, MD 20993
Opening Date:	**Tuesday, November 26, 2019**
Closing Date:	**Tuesday, December 10, 2019**
Area of Consideration:	Open to all career/career-conditional FDA-employees

On June 22, 2009, the President signed into law the Family Smoking Prevention and Tobacco Control Act (the Tobacco Control Act) (Public Law 111-31). The Tobacco Control Act granted FDA important new authority to regulate the manufacture, marketing, and distribution of tobacco products to protect the public health and to reduce tobacco use by minors. To carry out this responsibility, FDA established the Center for Tobacco Products (CTP).

Major Duties:

The selected employee will serve as a Regulatory Counsel in the Office of Compliance and Enforcement (OCE), Division of Promotion, Advertising, and Labeling (DPAL). The duties may include:

- Participate in the review of Grandfather Submissions to determine whether the subject product should be considered a Grandfathered tobacco product.
- Participate in the review of Substantially Equivalence Reports.
- Participate in the review of labeling, consumer information, and advertisements to assess compliance with the FD&C Act.
- Prepare materials for meetings, briefings, calls and clearance
- Track materials for management review and clearance
- Schedule meetings and calls internally and with industry
- Assist with a broad range of assignments dealing with the review process.
- Maintain effective working relationships with internal staff and management

Qualifying specialized experience includes:

- Knowledge of legislation, regulations, and guidance affecting FDA's Center for Tobacco Products.
- Skill in identifying problems, gathering information, drawing conclusions, recommending solutions, preparing reports, and implementing recommendations.
- Knowledge of general principles of organization, management and administration in order to plan work priorities, develop procedures, and take action to achieve effective and timely completion of assignments.
- Ability to communicate orally and in writing.

Applicants with one year of specialized experience at the GS-09 or GS-11 level who meet the basic qualifications of the position may be eligible for temporary promotion.

Additional Information:
Supervisory concurrence is required to accept a detail position but is NOT required to apply.

This detail opportunity is open to:

- Qualified candidates at the GS-11/12 grade levels
- Qualified candidates at the GS-09/11 grade levels that have not previously held a temporary promotion position within the last 12 months
- U.S. Public Health Service Commissioned Corps Officers

Multiple selections may be made to fill the position on a rotational basis.

Application Procedure:
Interested applicants must submit a resume, most recent copy of SF-50 and a statement of interest email to:

Anne Gentilcore
Office of Management
Center for Tobacco Products, FDA
anne.gentilcore@fda.hhs.gov

For questions about this position, please contact Jesse Hardin, 301-796-6830.

Travel Expenses will not be paid.
Applications/resumes must be submitted by 12/10/2019.
This is not an official vacancy announcement under the Merit Promotion System.