

November 18, 2019

## NOTICE TO THE PUBLIC

An award is anticipated to be made by the Food and Drug Administration for the acquisition of event planning services for The Center for Food Safety and Applied Nutrition's (CFSAN) Office of Nutrition and Food Labeling Nutrition Program Staff (NPS) to the Health and Medicine Division of the National Academies.

The services shall support and serve as a template for use in informing development of future dietary reference intake values for infants from birth through twelve (12) months of age, with consideration toward using this model for other age groups, including the elderly.

The Vendor shall provide the following service:

1. An ad hoc committee shall be convened to conduct a literature search and evidence scan of the peer-reviewed published literature on the nutrient content and volume of human milk as an indicator of infant nutritional requirements.
2. The committee shall develop pre-specified criteria to characterize nutrient levels in human milk and to identify characteristics of the nutritional quality of human milk in relation to infant requirements to support normal growth and development.
3. A one-day and two web-based meetings shall be convened with selected experts in a discussion of relevant issues.
4. A brief summary of the methodology used to conduct the evidence scan and a table of the reviewed studies shall be completed. The final product shall be designed to serve as a template for use in informing development of future dietary reference intake values for infants from birth through twelve (12) months of age, with consideration toward using this model for other age groups, including the elderly. The committee's final product will be reviewed in accordance with institutional requirements.
5. The following efforts leading up to the preparation of the brief summary shall include:
  - a. convening a meeting with the sponsoring project officer(s) to review the statement of task and answer questions about the project;
  - b. establishing and convening an ad hoc committee of approximately 4-5 members with relevant expertise under the auspices of the NAS;

- c. holding a one-day meeting with invited experts and at least two (2) web-based closed meetings;
- d. convening subsequent meetings as needed to review and identify relevant publication abstracts and develop a final product that includes methodology used and tabulated results of the evidence scan;
- e. soliciting an external preliminary review of methodology prior to implementing the evidence scan; and
- f. posing hard copy and a PDF file of the final product to sponsors and posted project on NAS website.

FDA anticipates an award will be made on a sole source basis to:  
Health and Medicine Division of the National Academies  
2101 Constitution Ave., NW  
Washington, DC

This award will be made in 7 days after the date of this notice. Any inquiries should be directed to Janae Hughes, email address: [janae.hughes@fda.hhs.gov](mailto:janae.hughes@fda.hhs.gov). No phone calls will be accepted.

Sources interested in this requirement must provide a statement of capabilities in sufficient detail to determine if the requirements of this synopsis can be met. Responses must be in writing and must be received within seven (7) calendar days from the date of this notice. A determination by the Government not to compete the proposed contract based on responses from this notice is solely within the discretion of the Government. Information received will be considered solely for the purpose of determining whether to conduct a competitive procurement.

Delivery of equipment: To meet the purpose and objective of this requirement, the services shall be provided within six months of the date of award.