**REIMBURSABLE DETAIL/TEMPORARY PROMOTION OPPORTUNITY**

**CENTER FOR TOBACCO PRODUCTS**

The Center for Tobacco Products is offering a Detail opportunity for positions as a **Regulatory Counsel, GS-301-14**. PHS Commissioned Corps officers are encouraged to apply. The Detail opportunity is available immediately for a period of 120 days.

**Bargaining Unit Status:** Non-Bargaining Unit Position

**Office Location:**
FDA
Center for Tobacco Products
Office of Compliance and Enforcement
Division of Promotion, Advertising and Labeling
Division of State Programs
Division of Business Operations
10903 New Hampshire Ave.
Silver Spring, MD 20993

**Opening Date:** **11/25/2019**
**Closing Date:** **12/2/2019**

**Area of Consideration:** Open to all qualified Career/Career-Conditional FDA employees

On June 22, 2009, the President signed into law the Family Smoking Prevention and Tobacco Control Act (the Tobacco Control Act) (Public Law 111-31). The Tobacco Control Act granted FDA important new authority to regulate the manufacture, marketing, and distribution of tobacco products to protect the public health generally and to reduce tobacco use by minors. To carry out this responsibility, FDA established the Center for Tobacco Products (CTP).

**Major Duties:**

This position serves as a Regulatory Counsel GS-301-14 in one of three divisions in the Office of Compliance and Enforcement (OCE). Duties will include:

- Develop and critically review compliance policies and programs involving the most complex and highest priority matters affecting the compliance of the tobacco industry.
- Draft and critically review documents embodying the Federal Food, Drug, and Cosmetic Act and its implementing regulations, compliance policy and program proposals, and decisions on tobacco products.
- Prepare responses to correspondence from regulated industry on issues that are industry-wide in scope or have broad health implications that are precedent setting interpretations of FDA policy.

- Provide guidance and training to regulatory specialists and other compliance professionals within FDA on matters relating to his/her expertise.
- Participate in the decision-making process and in discussions and decisions concerning Division, Office, or Center plans and compliance programs and activities.
- Play a lead role in the preparation of analyses of the impact of proposed changes to FDA laws and regulations which affect the compliance functions, program segment(s), and activities of the Center.
- Lead project and programmatic efforts at the Division, Office, or Center level on an as-needed basis.
- Seek avenues to improve productivity and increase the quality of the work of the team.

**Qualifications:** Applicants with one year of specialized experience at the GS-13 grade level who meet the basic qualifications of the position may be eligible for temporary promotion.

Qualifying specialized experience includes:

- Ability to draft a variety of complex documents, reports, memoranda, briefs, and responses;
- Ability to advise others in the application of Agency rules, regulations, and procedures;
- Skill to identify problems, gathering information, drawing conclusions, recommending solutions, preparing reports, and negotiating acceptance and implementation of recommendations;
- Solid foundation in regulatory review work; and,
- Excellent oral and written communication skills.

**Additional Information:**

Supervisory concurrence is required to accept a detail; it is NOT required to apply.

This detail opportunity is open to:

- Qualified candidates at the GS-14 grade level
- Qualified candidates at the GS-13 grade level that have not previously held a temporary promotion position within the last 12 months
- U.S. Public Health Service Commissioned Corps Officers

Multiple selections may be made to fill the positions.

**Application Procedure:**

Interested applicants must submit a resume, most recent copy of SF-50, and statement of interest via email to:

Anne Gentilcore
Anne.gentilcore@fda.hhs.gov
AND
Michele Quander
Michele.Quander@fda.hhs.gov
CTP Office of Management
Center for Tobacco Products, FDA

For questions about this position, please contact Jesse Hardin 301-796-6830.

**Travel/Relocation expenses will not be paid.**
**Applications/resumes must be submitted by 12/2/2019.**
**This is not an official vacancy announcement under the Merit Promotion System.**