

REIMBURSABLE DETAIL OPPORTUNITY

CENTER FOR TOBACCO PRODUCTS

The Center for Tobacco Products is offering a detail opportunity for a position as Supervisory Consumer Safety Officer GS-0696-15 or Supervisory Regulatory Counsel GS-301-15. The Detail is available immediately for a period up to 90 days.

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| No. of Positions: | One |
| Bargaining Unit Status: | Non-Bargaining Unit Position |
| Ethics Requirements: | Ethics pre-clearance is required for this position |
| Office Duty Location: | FDA Center for Tobacco Products Office of Compliance and Enforcement Division of Enforcement and Manufacturing 10903 New Hampshire Ave. Silver Spring, MD 20993 |
| Opening Date: | April 2, 2018 |
| Closing Date: | April 6, 2018 |
| Area of Consideration: | Open to all career/career-conditional FDA-employees |

On June 22, 2009, the President signed into law the Family Smoking Prevention and Tobacco Control Act (the Tobacco Control Act) (Public Law 111-31). The Tobacco Control Act granted FDA important new authority to regulate the manufacturing, marketing, and distribution of tobacco products to protect the public health generally and to reduce tobacco use by minors. To carry out this responsibility, FDA established the Center for Tobacco Products (CTP).

The incumbent serves as a Division Director in the Office of Compliance and Enforcement's Division of Enforcement and Manufacturing (DEM) and directs a staff responsible for the coordination, interpretation and evaluation of the Center's overall compliance efforts.

Major Duties:

- Directs all regulatory and compliance review operations and activities of the Division as carried out by subordinate supervisors and/or team leaders. Establishes program goals and objectives for the Division.
- Coordinates all field planning activities and issues all field assignments for the Center. Works with the Office of Regulatory Affairs (ORA) to prepare inspections, and investigational work plans, and allocate resources for the Center's inspection programs.
- Evaluates and coordinates proposed legal actions to determine compliance with regulatory policy and enforcement objectives.

- Directs investigations of complaints concerning tobacco enforcement and manufacturing policy, including recalls.
- Represent the FDA at task force meetings, working groups, and regulated industry meetings.

Skills:

- Knowledge of enabling tobacco legislation, policies, implementing regulations and procedures, policies and guidelines, and interrelationships of compliance organizations and programs.
- Ability to provide advice and lead in the application of Agency rules, regulations and procedures.
- Skilled in identifying problems, gathering information, drawing conclusions, recommending solutions, preparing reports and implementing recommendations.
- Experience in managing a professional team of multi-disciplined staff. Excellent oral and written communication skills.

Application Process:

Supervisory concurrence is required to accept a detail; it is **NOT** required to apply.

This Detail opportunity is open to:

- Qualified candidates at the GS-15 grade level
- Public Health Service Commissioned Corps Officers.

Interested applicants should submit via email a resume, SF-50 and statement of interest to:

Anne Gentilcore and Michele Quander
Office of Management
Center for Tobacco Products, FDA
anne.gentilcore@fda.hhs.gov | Michele.quander@fda.hhs.gov

Question/s about the position, please contact Sharon Lowder at 301-796-3957.

Travel Expenses will not be paid.

Applications/resumes must be submitted by April 6, 2018.

This is not an official vacancy announcement under the Merit Promotion System.