

REIMBURSABLE DETAIL
Center for Tobacco Products

The Center for Tobacco Products (CTP) is offering a Detail opportunity for a **Lead Chemist GS-1320-14**. Current Center for Tobacco Products, Office of Science (OS), Division of Product Science (DPS) employees at the GS-13/14 levels are encouraged to apply. The Detail is available immediately for a period of 120 days. PHS Commissioned Corps Officers may apply that are assigned to the Center for Tobacco Products. A temporary promotion may be considered.

Bargaining Unit Status: Non-Bargaining Unit Position

Position: Lead Chemist

Office Location: FDA
Center for Tobacco Products
White Oak
Silver Spring, MD

Opening Date: **February 5, 2018**

Closing Date: **February 9, 2018**

Area of Consideration: **CTP/OS/DPS**

The Center for Tobacco Products offers a fast-paced, dynamic environment and an opportunity to work with dedicated, energetic people who really want to make a difference and improve public health. The position is ideal for someone who wants to have a critical role in the organization and would enjoy the challenge of handling a variety of assignments related to the regulation of tobacco products.

Duties include:

The incumbent serves as the Lead Chemist in OS, DPS that supports CTP's scientific review programs and activities. The duties may include:

- Reviews, plans, and prioritizes the review of products.
- Coordinates, directs, and leads applied research and the development of product standards on tobacco products.
- Leads a team of chemists in tackling difficult research and regulatory problems.
- Provides technical guidance in broad subject matter areas related to tobacco products.
- Consults with Center for Tobacco Products staff in the design of public health programs.
- Trains or coordinates the training of team members in methods of team building to accomplish tasks and projects.
- Prepares reports and maintains records of work accomplishments and administrative information.

- Serves as a scientific lead in developing rulemakings, guidance, and other policy documents.
- Serves as a FDA representative when interacting with industry representatives concerning market applications.
- Provides consultations and advice to the agency in areas of tobacco products as related to composition, chemistry, and manufacture.
- Participates in the development of policy and educational documents; participates in review and advisory panels and prepares finding for publication or presentation at scientific meetings.
- Serves as scientific expert keeping up with literature and scientific developments regarding tobacco products; and communicates agency findings in public forums such as advisory committee meetings.
- May assist in developing research projects necessary to address gaps in scientific knowledge needed for effective regulation of tobacco products.
- Collaborates with other CTP staff in the design of public health programs to understand and incorporate the chemistry aspects in an integrated approach to disease or injury prevention. Partners with other government agencies and private organizations to accomplish programs objectives.
- Recognizes the need for and new or revised regulations, policies, and procedures. Develops and recommends new and revised guideline for regulated products, providing scientific information as needed to support policy and guidance development.
- Provides expert advice and assistance to scientists and officials on a wide range of matters. Advises the Office and Center management on public health issues related to the area of scientific expertise.
- Provides verbal and written findings and recommendations to other Agency organizations, other Federal agencies, regulated industry, universities, and State, Local and foreign governments.

Desired Knowledge and Skills:

- Knowledge of a wide range of principles, practices, techniques, current research developments and regulations relating to chemistry or similar expertise, such as would normally be acquired through completion of a degree in a field of chemistry, or other appropriate combination of college education and professional experience.
- Knowledge of the chemistry sufficient to not only adapt and modify projects but to independently plan and execute complex studies.
- Knowledge of the current developments in the field of chemistry and relevant state-of-the-art procedures.
- Knowledge of computer database use to be able to maintain various records, perform advanced analyses, and to adapt available data to unusual or unexpected problems.
- Ability to manage projects and resources, the ability to meet project goals, and skill in planning and organizing the work of project teams to accomplish a variety of concurrent activities.
- Excellent organizational skills.
- Skill in working collaboratively.

- Excellent oral and written communication skills.

Application Procedure:

Supervisory concurrence needs to be obtained before you apply to this Detail. The Detail opportunity is open to Center for Tobacco Products, OS, DPS candidates qualified for the GS-13 and GS-14 grade level or Commissioned Corps Officers (O3, O4, O5, O6).

Interested applicants should submit a copy of their resume, most recent copy of SF-50, and statement of interest via email to:

Rebecca Michele Martin
Program Analyst
Office of Management, Center for Tobacco Products, FDA
Rebecca.Martin@fda.hhs.gov

Please submit a copy of your transcripts, if you are in a different series.

Detail is reimbursable.

Travel Expenses will not be paid.

Candidates must express interest by February 9, 2018.

***This is not an official vacancy announcement under the Merit Promotion System.**