REIMBURSABLE DETAIL
Center for Tobacco Products
Office of Science

The Center for Tobacco Products, Office of Science is offering a detail opportunity for a **Science Policy Analyst, GS-601-12.** Applicants at the GS-11 and GS-12 levels are encouraged to apply. The Detail is available for a period of 120 days.

Bargaining Unit Status: Bargaining Unit Position

Office Location: FDA
Center for Tobacco Products
10903 New Hampshire Ave
Silver Spring, MD 20993

Opening Date: **January 29, 2018**
Closing Date: **February 9, 2018**

Area of Consideration: **FDA-Wide**

The CTP Office of Science (OS) offers a fast-paced, dynamic environment and an opportunity to work with dedicated, energetic people who really want to make a difference and improve public health. The position is ideal for someone who wants to have a critical role in the organization and would enjoy the challenge of working in a highly integrated and collaborative environment while handling a variety of assignments related to the regulation of tobacco products.

Duties include:
The selected employee will serve as Science Policy Analyst in the Office of Science, CTP and is responsible for providing advice and leadership regarding the scientific requirements in establishing and implementing regulations and regulatory science policies for regulated tobacco products. The incumbent performs duties that include resolving a broad range of issues concerning the application of legislation and pertinent regulations relating to tobacco product submissions. Assignments are often complicated by the need to research complex, controversial, or precedent-setting issues of wide public interest and to revise existing or create new innovative regulations or policies. In this capacity, the incumbent:

- Serves as an analyst in regulatory and health sciences for the Agency. Develops policy recommendations, and in collaboration with others in the Agency in the monitoring of program implementation regarding consistency with laws, regulations, and with Center policies and precedents.
- Provides recommendations including alternatives as well as the strengths and weaknesses of those recommendations on the planning, design, implementation, and analyses of regulatory science programs, including rulemaking and guidance development.
- Works with OS senior management and other key members of the staff to advise and assist in defining, formulating, communicating, and ensuring successful

implementation and effectiveness of new programs, policies, and initiatives that meet the needs of OS's functions.

- Participates on special projects related to regulations/laws and science. Special projects may involve problems that require detailed understanding of the Agency's public health policy, laws including the Federal Food, Drug, and Cosmetic Act, as well as an intimate knowledge of regulatory science.
- Provides authoritative and professional consultative services to other CTP and FDA components, and other Government agencies as needed. Works collaboratively to achieve consistent policy approaches and implementation of those approaches.
- Maintains knowledge and keeps abreast of new regulatory science and public health findings by reading the most current publications applicable to regulation of tobacco products including peer-reviewed scientific literature.
- Functions to communicate and collaborate with other entities within the Agency when policies may present legal, programmatic, process or implementation challenges.

Desired Knowledge and Skills:

- Broad understanding of the Federal Food, Drug and Cosmetic Act and implementing regulations at Title 21 CFR, related to CTP-regulated products.
- Knowledge and skill of theories, principles, methods, and concepts on scientific fields related to health sciences involved in tobacco product development, regulation, and review, sufficient to inform regulatory science and public health policies. As such, position requires a background of knowledge, skills and techniques gained from professional training in a health science or allied scientific field.
- Skill in analyzing problems, planning, and, communicating and coordinating activities to be performed by diverse organizations and personnel engaged in developing or revising regulations and regulatory science policies and procedures.
- Knowledge of the basic principles and limitations of biological or physical scientific theories. Skill in applying the basic scientific principles, concepts and methodology in carrying out recurring investigations, operations, or procedures.
- Skill in working collaboratively; e.g., negotiating with others to find a common goals and solutions and otherwise excellent interpersonal skills
- Skill in presenting new information and ideas regarding regulations, policies and guidance in writing and orally to peers, supervisors and to staff and otherwise excellent oral and written communication skills.

Application Procedure:

The detail opportunity is open to all qualified candidates at the GS-11 and GS-12 grade level or Commissioned Corps officers. A temporary promotion may be available.

Interested applicants should submit a copy of their resume, most recent copy of SF-50, and statement of interest via email to:

Gretchen Winand
Office of Management, Center for Tobacco Products, FDA
Gretchen.Winand@fda.hhs.gov

If you are not currently in the GS-601 series, please submit a copy of your unofficial transcripts.

Detail is reimbursable.
Travel Expenses will not be paid.

Candidates must express interest by February 9, 2018.

Supervisory concurrence is required in order to accept a detail (it is NOT required to apply).

*This is not an official vacancy announcement under the Merit Promotion System.