



U.S. FOOD & DRUG
ADMINISTRATION

U.S. Food and Drug Administration

**Tobacco Registration and Product Listing
Module (TRLM): Remove Multiple Product
Materials**

User Guide

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1. Remove Multiple Product Material Files

To remove multiple product material files from a registered establishment(s), follow the steps listed below.

1. Select “Remove Multiple Product Material Files” from the TRLM Main Menu page. The system will display a list of the Product Material Files that have been added to your establishment.

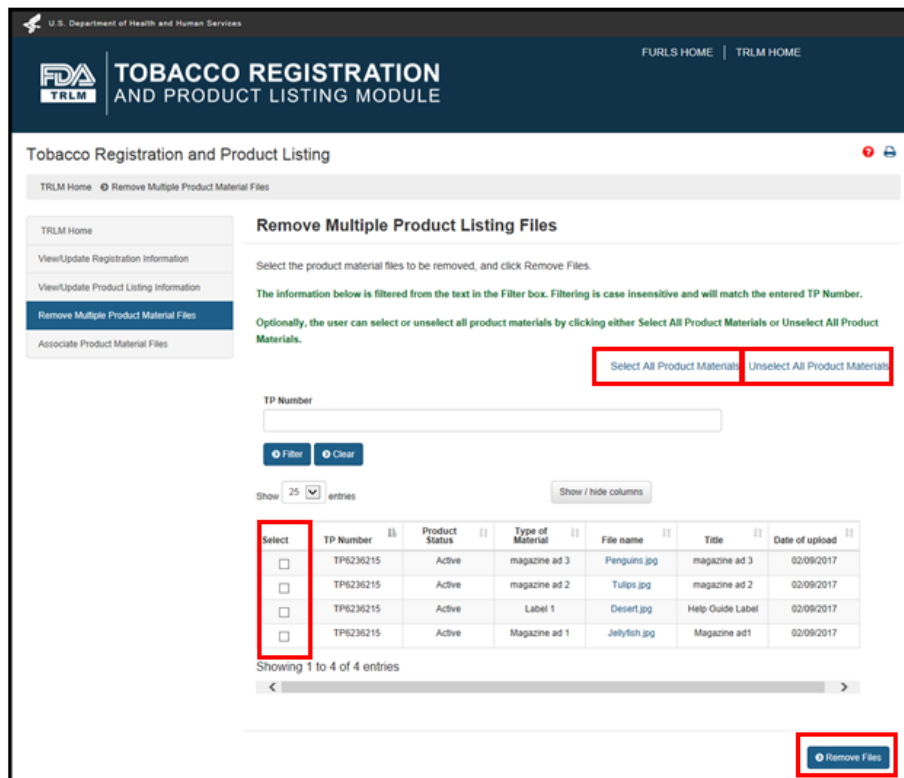


Figure 1

2. Select the product material files that you want to remove and click “Remove Files”.
3. Select (or unselect) all product materials by clicking either “Select All Product Materials” or “Unselect All Product Materials”.
4. Once the product material files have been successfully removed, a confirmation message will appear at the top of the screen, as shown in Figure 2.

Remove Multiple Product Listing Files

The product material files have been successfully removed.

Select the product material files to be removed, and click Remove Files.

NOTE: An active product listing draft exists for this account. You can continue to remove files and update the draft by submitting as Save Draft and Exit.

The information below is filtered from the text in the Filter box. Filtering is case insensitive and will match the entered TP Number.

Optionally, the user can select or unselect all product materials by clicking either [Select All Product Materials](#) or [Unselect All Product Materials](#).

[Select All Product Materials](#) | [Unselect All Product Materials](#)

TP Number

[Filter](#) [Clear](#)

Show entries [Show / hide columns](#)

Select	TP Number	Product Status	Type of Material	File name	Title	Date of upload
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[Remove Files](#) [Save Draft and Exit](#) [Continue to Submit](#)

Figure 2

5. Click the “Continue to Submit” button.