



FDA National Retail Food Regulatory Program Standards Self-Assessment and Verification Audit Workshop

**April 18-20, 2017
Hosted by the
Washington State
Department of
Health in
Bremerton, WA**

Important Notices

- **Survey must be completed by Friday, March 3, 2017**
- **Maximum of 45 spaces will be available for state, local, tribal, and territorial regulatory program participants.**

FDA National Retail Food Regulatory Program Standards Self-Assessment and Verification Audit Workshop Tuesday – Thursday, April 18-20, 2017

The FDA National Retail Food Regulatory Program Standards (Program Standards) apply to the operation and management of a retail food regulatory program that is focused on the reduction of risk factors known to contribute to foodborne illness and to the promotion of active managerial control of these risk factors. The Program Standards are designed to help food regulatory programs enhance the services they provide to the public. When applied in the intended manner, the Program Standards should:

- Assist in identifying program areas most in need of attention
- Provide information needed to justify maintenance or increase in program budgets
- Identify program areas where an agency can have the greatest impact on retail food safety within their community
- Promote wider application of effective risk factor intervention strategies
- Lead to innovations in program implementation and administration
- Improve industry and consumer confidence in food protection programs by enhancing uniformity within and between regulatory agencies

This workshop is designed to provide participants with an overview of the Program Standards criteria and an in-depth understanding of the self-assessment and verification audit process, worksheets, and forms.

WORKSHOP OBJECTIVES

Participants will be able to:

- Identify the requirements for each of the nine Program Standards
- Explore various approaches to meeting the criteria within the Program Standards
- Use the worksheets and forms to electronically compile and maintain their jurisdiction's self-assessment results
- Use the Program Standards worksheets and forms as a guide to complete a verification audit of a jurisdiction's self-assessment against the criteria contained on the FDA National Retail Food Regulatory Program Standards

TARGET AUDIENCE

Participants should be program managers or those directly responsible for conducting program self-assessments and preparing for verification audits. Interactive workshop exercises have been developed for each of the Program Standards and are designed to provide participants with hands on experience in preparation for conducting a self-assessment or a verification audit.

WORKSHOP PRE-REQUISITES

Participants should have a good understanding of the criteria contained in each of the nine Program Standards. An orientation to the use of the Program Standards files and worksheets that are downloadable from the following FDA web link will be provided at the workshop.

www.fda.gov/RetailProgramStandards

DATE/TIME

April 18-20, 2017. Starts at 8:30AM on Tuesday, April 18th, and ends no later than 3:45PM on Thursday, April 20th.

WORKSHOP LOCATION

Bremerton, Washington

FUNDING

Agency is responsible for funding all costs associated with attendance at this workshop

INTERESTED IN ATTENDING?

- If you are interested in attending the FDA National Retail Food Regulatory Program Standards Self-Assessment and Verification Audit Workshop, please complete the survey at the following link:
http://naccho.co1.qualtrics.com/SE/?SID=SV_4SIDLADlg5pFxsh
- **Please complete the survey by Friday, March 3, 2017**

NOTE

- If interest in the workshop exceeds the number of available seats, we will select attendees according to the priorities listed in the survey.