



U.S. Department of Health and Human Services (HHS)
&
The U.S. Food and Drug Administration (FDA)



**HHS & FDA VIRTUAL HIRING EVENT
"EVENT AGENDA"**

Thursday, November 3, 2011

Broadcast Live on Web from FDA's White Oak Campus

Event Information and Registration: www.fda.gov/hiringevent

Event will be broadcast live:	Broadcast times (3 separate sessions): 9:00 am - 11:00 am EST 12:00 pm - 2:00 pm EST 3:00 pm - 5:00 pm EST
Opening Remarks	Michael J Kawczynski Project Manager & Diversity Specialist HHS/OHR/Strategic Programs Division
Welcome to HHS	HHS Executive
Welcome to FDA	Message from FDA Commissioner Dr. Margaret A. Hamburg
Training Session NEW Version of USAJOBS	Raymona Ramsey HHS Senior Human Resource Advisor
Accommodations & Navigating FDA Jobs Website	LaJuana Caldwell FDA Acting Director, Office of Equal Employment Opportunity & Diversity Management (OEEODM)
HHS & FDA Mission Critical Positions	Kim Holden FDA Asst. Commissioner for Management
Working with our Partners:	Vocational Rehabilitation (VR) Veterans Administration (VA) Wounded Warriors Project (WWP), Warriors to Work Program Career One Stop Centers
Determining Job Qualifications & Applying for Available Positions	Raymona Ramsey HHS Senior Human Resource Advisor
Q & A Session	HHS/OHR & Partners
Demo Virtual Interviewing & Closing Remarks	Michael J Kawczynski Project Manager & Diversity Specialist HHS/OHR/Strategic Programs Division

To Request Accommodations for Event, Email: VirtualHiringEvent@FDA.HHS.Gov