

# Navigating through the Tabular Screens

These instructions provide detailed information for using the tabular screens in eSubmitter. To use these instructions, it may be beneficial to have the CeSub eSubmitter application open on your computer.

## Tabular Screens:

CeSub eSubmitter allows you to create a table of data by answering certain questions multiple times. Below is a series of examples that will assist in creating a table of data using tabular screens:

A sample tabular screen with no entries made is shown in Figure 1:

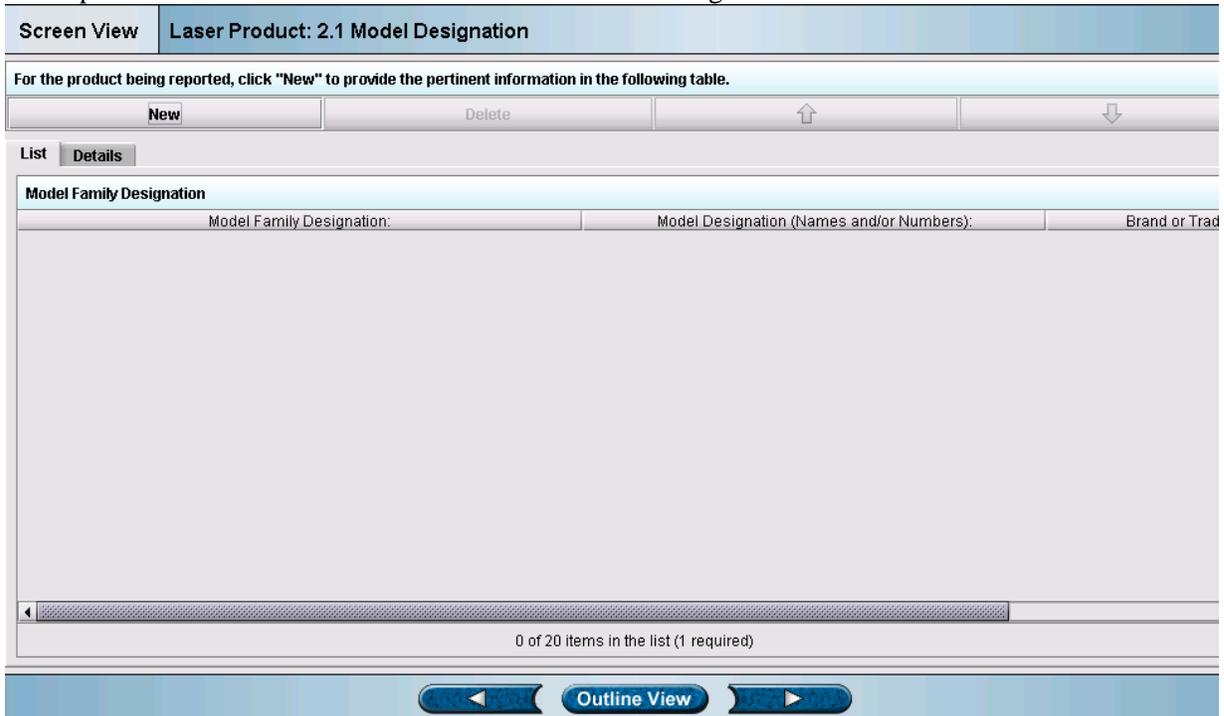


Figure 1: Example of a Tabular Screen with no data

### 1. Add an entry to a Tabular Screen:

To begin creating your table, click on the New button in the top left corner of the screen as depicted in Figure 2 below:



Figure 2: Example of an entry being added to a Tabular Screen

# Navigating through the Tabular Screens

## 2. Add your data to an entry in a Tabular Screen:

The details tab will appear and the questions are now enabled. Begin entering your data into each question on the screen as depicted in Figure 3 below:

Screen View | Laser Product: 2.1 Model Designation

For the product being reported, click "New" to provide the pertinent information in the following table.

New	Delete	↑	↓
-----	--------	---	---

List | **Details**

Model Family Designation: Model Family 1

Model Designation (Names and/or Numbers):

Add...	Edit...	Delete	↑	↓
--------	---------	--------	---	---

3 of 10 items in the list (1 required)

Model 1A
Model 1B
Model 1C

Brand or Trade Names, if different:

Add...	Edit...	Delete	↑	↓
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0 of 10 items in the list

Figure 3: Example of data being entered to create a row

## 3. View your row entry in the List Tab:

Click on the "List Tab" to view the row entry you have made. You may use the scroll bar at the bottom of the screen to view all entries in the row. See Figure 4 below:

Screen View | Laser Product: 2.1 Model Designation

For the product being reported, click "New" to provide the pertinent information in the following table.

New	Delete	↑	↓
-----	--------	---	---

List | **Details**

Model Family Designation

Model Family Designation:	Model Designation (Names and/or Numbers):	Brand or Trade Names, if different:
Model Family 1	Model 1A	

1 of 20 items in the list (1 required)

Figure 4: Example of one row of data in the "List Tab"

## Navigating through the Tabular Screens

### 4. To continue adding data to your table, repeat steps 1, 2, and 3 as necessary:

Figure 5 is an example of a table that consists of three rows and two columns of data. You may rearrange the order of these rows by using the up and down arrows. You may also delete an entry by clicking the “Delete” button.

Screen View Laser Product: 2.1 Model Designation

For the product being reported, click "New" to provide the pertinent information in the following table.

New Delete ↑ ↓

List Details

Model Family Designation

Model Family Designation:	Model Designation (Names and/or Numbers):	Brand or Tra
Model Family 1	Model 1A	
Model Family 2	Model 2A	
Model Family 3	Model 3A	

3 of 20 items in the list (1 required)

Figure 5: Example of a table of data in a tabular screen being viewed from the “List Tab”

**Note:** At the bottom of the screen, the number of entries is indicated as “3 of 20 items in the list (1 required)”. This represents the number of entries that may be made (in this case it is 20 entries) and at least one entry is required to complete the submission.